



Date: Tuesday November 25, 2025 – 3:00 P.M.

Via: Teams Meeting

Attendance:

Audit Committee Members: John Van Heck
Linda Ward

Community Members: Kelly Hill
Charlotte Beer

Administration & Others: Lisa Demers
Marcie Myers
Amy Park
Silvana Slavik
Katelyn Campbell

Regrets: Kelly Hill

A. Call to Order J. Van Heck

Motion: 0-102-2025 (Charlotte Beer and Linda Ward) That the Audit Committee of the Board move into the Regular Committee Meeting of Tuesday November 25, 2025, at 3:00pm. Carried.

1. Opening Prayer
2. Land Acknowledgment
3. Recording of Attendance

Regrets: Kelly Hill

4. Confirmation of Agenda

Motion: 0-103-2025 (Linda Ward and Charlotte Beer) That the Agenda for the Regular Committee Meeting of Tuesday November 25, 2025, be approved as presented. Carried.



5. Declaration of Conflict of Interest
6. Confirmation of Minutes – Encl.

Motion: 0-103-2025 (Charlotte Beer and Linda Ward) That the Minutes for the Regular Committee Meeting of Wednesday September 17, 2025, be approved as presented.

Carried.

B. Closed Session

11. Resolve to Move into Closed Session at 3:03pm

Motion: 0-104-2025 (Linda Ward and Charlotte Beer) That the Audit Committee of the Board move into the Closed Committee Meeting of Tuesday November 25, 2025.

Carried.

17. Return to Regular Session at 3:19pm

Motion: 0-108-2025 (Linda Ward and Charlotte Beer) That the Audit Committee of the Board return to the Regular Committee Meeting of Tuesday November 25, 2025.

Carried.

C. Education Session – N/A

D. Regular Session

18. New Business (Regular Session)

Internal Audit – N/A

External Audit

- a) 2024-25 Independent Auditor's Report – Encl. – Silvana Slavik
Silvana Slavik presented the Independent Auditor's Report, including the Management Report. Silvana discussed the audit at a glance, status of the audit, accounting practices, audit findings, internal control matters, unadjusted differences, adjusted differences, and other required communications.

Silvana highlighted the letter of independence and their audit processes.



Silvana and Marcie answered questions.

Motion: 0-109-2025 (Linda Ward and Charloette Beer) That the Audit Committee of the Board recommends to the Board of Trustees for the St. Clair Catholic District School Board the approval of the *Audited Financial Statements for the year ended August 31, 2025*. Carried.

Marcie Myers presented further details to Financial Statements, specific to the consolidated statement of financial position, notes to the Financial Statements, consolidated statement of operations, and accumulated surplus summary.

Other

Motion: 0-110-2025 (Charlotte Beer and Linda Ward) That the Audit Committee of the Board postpone the motions regarding *2025-26 Elementary Class Size Compliance* and *2024-25 Secondary Class Size Compliance* to February 4, 2026. Carried.

b) 2025-26 Elementary Class Size Compliance – Encl. – Amy Park

Motion Postponed: That the Audit Committee of the Board receive the report: *2025-2026 Elementary Class Size Compliance*, for information.

c) 2024-25 Secondary Class Size Compliance – Encl. – Amy Park

Motion Postponed: That the Audit Committee of the Board receive the report: *2024-2025 Secondary Class Size Compliance*, for information.

19. Information Items (Regular Session) – N/A

E. Future Meeting Dates

20. Future Committee Meeting Dates:

- Wednesday February 4, 2026
- Wednesday April 22, 2026
- Wednesday June 10, 2026

F. Adjournment

21. Adjournment



Motion: 0-112-2025 (Linda Ward and Charlotte Beer) That the Audit Committee of the Board Meeting of Tuesday November 25, 2025, adjourn at 3:59pm. *Carried.*

22. Closing Prayer